

Payment pack summary — Example Gig at The Imaginary Room

The Example Quintet · The Imaginary Room, Sydney · 2026-08-14

Musician	Role	Fee	Super	Note
Alex Example	Tenor sax	\$400.00	\$48.00	
Sam Sample	Double bass	\$400.00	\$48.00	
Jo Placeholder	Drums	\$400.00	\$48.00	
Totals — 3 musos		\$1,200.00	\$144.00	
In these files: \$1,344.00				

Checklist

1. Upload the ABA file to your internet banking and pay fees on 2026-08-14 (total \$1,200.00).
2. Upload the SAFF CSV to your clearing house by 2026-08-25 and pay super (total \$144.00).
3. Legal deadline: contributions must be RECEIVED by each fund by 2026-08-25 — clearing house processing time counts against you.
How you pay the clearing house changes this. Direct debit is the slowest — the money sits in their trust account for several days before it reaches the fund. BPAY and bank transfer are quicker. PayID, where offered, usually arrives within 24 hours. The date above assumes direct debit, so paying another way buys you time rather than losing it.
Pay the exact total. Paying less than the file says can mean the clearing house holds everything and eventually refunds the lot, so nobody gets paid while the deadline runs.
4. Mark super as submitted in Gigsorted to stop the reminders and complete the audit trail.